## VIA Metropolitan Transit Small Business Enterprise (SBE) Termination/Substitution Request Form

**Notes:** Prior to submitting this form to VIA, you must notify the SBE subcontractor in writing of your intent and allow the SBE five (5) days to respond. A DBE subcontractor may be used to satisfy SBE goal requirements.

Date of Request:					_	
Prime Contractor:						
<b>Contract Number:</b>		Contract Name	e:			
VIA Contracts Specialist:						
Date SBE was determin	ed to be unwilling, un	able, or ineligible:				
Name of Previous Approved SBE Subcontractor:			Name of Proposed	Subcontractor:		
Scope of Work	Commitment Dollar Amount	Remaining Dollar Amount	Scope o	f Work	Dollar Amour	
Total:				Total:		
<ul><li>☐ The listed SBE</li><li>☐ The work perf specifications.</li><li>☐ The listed SBE</li></ul>	is no longer in busines failed or refused to pe ormed by the SBE was	ss. erform the contract unsatisfactory and	or furnish the listed		plans and	
Prime Contractor Name	Signature		Date			
For Use by Office of Div		oliance:				
☐ Approved ☐ Denie		DBE Liaison Officer Name		Date	Date	
	following documents plicable, SBE Letter of			SBE Termination A	~	